

(Insert Date)

Blue Cross Blue Shield of Illinois
Attn: Jeanette Riley
3405 Liberty Drive
Springfield, IL 62704
Fax # 312-938-4599

DRAFT
7/20/11

Re: Group Health Insurance Plan # P06580

Dear Jeanette,

Due to the significant increase in our renewal rates, we will be terminating our group health insurance with Blue Cross Blue Shield of Illinois effective September 1, 2011.

Sincerely,

Andy Manar, Chairman of the Board

Gabe Springer, Plan Administrator

Cc: Danny L. Snodgrass, Agent

7-27-11

Intergovernmental Agreement for Enhanced Emergency Dispatch in Macoupin County

This agreement entered into between the Macoupin County Sheriff, hereinafter referred to as Sheriff, and the Macoupin County Emergency Telephone System Board, hereinafter referred to as ETSB, and collectively hereinafter referred to as Parties, both being components of Macoupin County, State of Illinois.

WHEREAS, the Parties desired to create a working understanding for the selection, training, supervision, and staffing of Enhanced 911 Services, and

WHEREAS, the voters of Macoupin County have approved the implementation of an Enhanced 911 Emergency Telephone Service, and

WHEREAS, the Macoupin County Board Chairman has created an Emergency Telephone System Board, (hereinafter the ETSB) pursuant to Illinois Statute, and

WHEREAS, the Public Safety Answering Point, hereinafter PSAP, is currently and will remain at 215 S. East Street, Carlinville, Illinois, and

WHEREAS, the Macoupin County Board, Macoupin County Sheriff, and the Macoupin County ETSB have an interest in the operation of a central communications system to dispatch and communicate regarding the usual and customary functions within Enhanced 911 services consisting of police, fire, and emergency medical dispatch in Macoupin County.

NOW THEREFORE IN CONSIDERATION OF THE MUTUAL COVENANTS AND AGREEMENTS CONTAINED HEREIN, AND THE FOREGOING REPRESENTATIONS MADE AND RELIED UPON BY THE PARTIES, IT IS AGREED BY AND BETWEEN ALL THE PARTIES AS FOLLOWS:

1. The ETSB and Sheriff agree to comply fully with the Emergency Telephone System Act (50 ILCS 750/ .01, et seq.), the Wireless Emergency Telephone System Act (50 ILCS 751/1, et seq.), and Part(s) 725 and 728 of the Illinois Administrative Code 83 and all amendments thereto. Said Acts and Regulations set forth and mandate responsibilities and obligations that an agency providing emergency dispatch to the residents of Macoupin County. The ETSB and Sheriff agree to take such action as is necessary to enforce and comply with said provisions.
2. The ETSB and Sheriff expect and acknowledge that there will be modifications required by operational needs, communications, technology and regulatory requirements; said modifications shall be made by agreement as necessary and feasible.
3. The ETSB and Sheriff shall each designate a liaison to be the contact person for each respected agency for issues which may arise during the day to day operations.

4. The Sheriff, with advice of the ETSB, shall establish policies and criteria for the testing, and training of the telecommunicators. The Sheriff shall assign certified telecommunicators to the PSAP for dispatching, telecommunications, and Enhanced 911 functions, services and related duties. It is further expressly understood between the parties that there is no co-employer relationship between the ETSB and Sheriff.
5. The Sheriff may assign personnel to aid in the training and dispatcher services of Enhanced 911 but all training and employment activities of the telecommunicators are at the direction and cost of the Sheriff.
6. The Sheriff shall provide adequate personnel and such personnel shall be trained according to the current requirements found in 83 Illinois Administrative Code, Part 725.505 j) 1 - 3.
7. The Sheriff shall have immediate supervision of the telecommunicators for the day to day operations and be responsible for all disciplinary action(s) up to and including termination.
8. The Sheriff agrees to abide by the current ETSB Standard Operating Procedures or SOP currently in full force and effect for dispatching emergency services but the ETSB and Sheriff shall mutually establish future policies for the operation of the PSAP in compliance with applicable regulatory agencies for conventional and Enhanced 911 dispatch and telecommunications. It shall be the duty and obligation of the Sheriff to take such action as is necessary from time to time to enforce such procedures.
9. The Sheriff shall provide the current office space for the ETSB Administrator, ETSB Administrative Assistant and ETSB equipment for a monthly payment of \$300.00 to the Sheriff.
10. The ETSB shall oversee, maintain, purchase and retain ownership of certain equipment at the PSAP being all ETSB radio system, recording equipment, GIS mapping, answering positions and their portion of the current PSIMS CAD system in cooperation with the Sheriff.
11. The ETSB agrees to reimburse the Macoupin County General Fund an annual fee of \$225,000.00 for the 2011-2012 fiscal years with an increase of 3% per year for the next two (2) fiscal years. Two equal payments shall be made, one on October 1 and one on April 1 of each respective fiscal year.
12. Macoupin County further agrees that before the County Board considers any reduction in the monthly landline surcharge of \$2.00, the County Board Chairman and/or Finance Committee Chairman will meet with the full ETSB and the ETSB Administrator, to discuss the effect relative to this agreement. If the surcharge is reduced, this agreement will be open for renegotiation.
13. This agreement shall go into effective on September 1, 2011, and shall supersede any previous agreements between the County of Macoupin, the ETSB and Sheriff. Any party to this agreement may require review of this agreement upon written request.

Only one original copy of this agreement shall be signed and executed by all the parties and that any photocopies of the executed agreement shall be deemed to be duplicate originals.

Andy Manar, Macoupin County Board Chairman Date

Tom Ruyle, Macoupin County ETSB Chairman Date

Don Albrecht, Macoupin County Sheriff Date

Jeanette Baker, Witness Date

- j) PSAP telecommunicators shall be trained in emergency dispatch procedures as specified by 9-1-1 system management to fulfill the responsibilities of their position with the following requirements:
- 1) Newly hired telecommunicators must receive, at a minimum, a 40-hour training curriculum approved by 9-1-1 system management prior to 9-1-1 call handling.
 - 2) If emergency medical dispatch is being provided that involves the dispatch of any fire department or emergency medical service agency, additional training must be completed in accordance to the Emergency Medical Services (EMT) Systems Act [210 ILCS 50] and 77 Ill. Adm. Code 515.
 - 3) Continuing education for existing telecommunicators is required and will be specified by 9-1-1 system management.

MACOUPIN COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

9-1-1

Tuesday, July 26, 2011

Chairman Andrew Manar
Macoupin County Board

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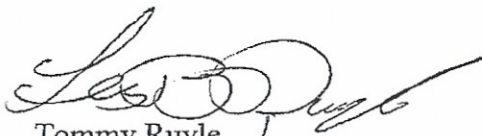
Sheriff Donald Albrecht
Macoupin County

In entering into the agreement that was approved at the ETSB meeting of 26 July 2011 it is the recommendation of this body that the members of the Macoupin County Board, as well as, the Sheriff please consider the current staff of E911 Telecommunicators that are employed by this body when filling any vacancies that may arise as a result of this agreement.

As you both well know, these telecommunicators are not only qualified to serve in their capacity, but may also be utilized in the training of any of the current staff of the Sheriff's Office. These telecommunicators have time and again proven that they have the qualifications to do the job, but more so have proven they have the caring heart and calmness to deal with a wide range of emergencies that arise in Macoupin County. They have served as the voice of help in numerous times of need to the citizens of this county and other agencies as well. In doing so they have shown the best of themselves while hearing the worst of situations for others and have done so with the utmost professionalism.

Although we realize we have no say in the personnel that the County may employ, we would strongly encourage your consideration of these personnel if and when positions may become available in that area of the Department.

Respectfully submitted for you consideration,



Tommy Ruyle
Chairman

Tom Ruyle
Chairman

Mike Kostich
Vice Chairman

Mark Carpani

Bill Harding

Brandon Oxley

James Spoon

Aaron Bishop
Administrator

Jeanette Baker
Administrative Asst.

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